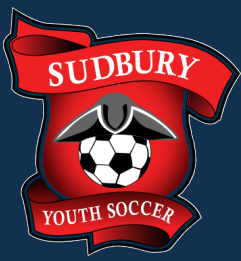


What is TeamSnap?

A sports team/league management platform for:

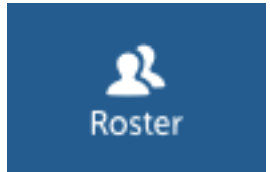
- managing the schedule
- tracking player availability
- real-time team communication
- parent assignments (snack duty)





Rosters

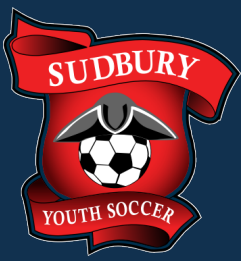
- SYSA has already imported your rosters
 - player name
 - parents/family contact information
 - emergency contact
 - physician and insurance
 - allergies and medical conditions
- invitations
 - once a family member has accepted your invite, they can add others to join for a given player
 - Team Owner/Managers can also add/edit family members



Player Name

Invite to Join

+ New Family Member



Team roles

★ Team Owner

- only 1 per team (the HC)
 - grant/revoke manager access
-

👤 Managers

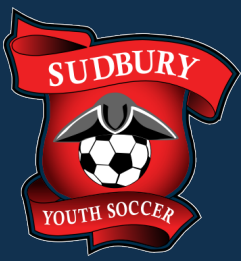
- assistant coaches, parents who manage events, assignments, communication
 - create/edit events
 - invite others to join
 - [adding managers](#)
-

🚫 Non-Player

- (for older teams only)
 - can modify own information
 - can RSVP to events
-

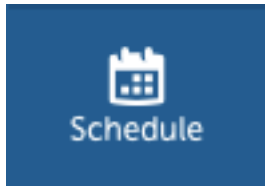
✓ TeamSnap Member

- Shared Access/Family Members
- same access as players



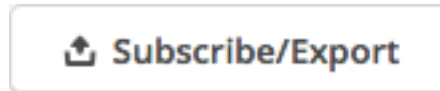
Managing the schedule

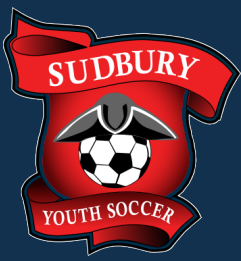
- [import via template](#)
- event details
 - arrival time
 - hyperlinked address
 - location details (e.g., field #3)
- configuring Availability: practices vs. games
- notifying parents of new/updated events



NOTIFY THE TEAM? Check this box to email the team with updated event details

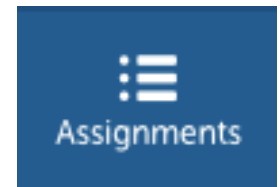
- subscribing and/or exporting the schedule
 - full calendar, games only
 - iCal
 - CSV export

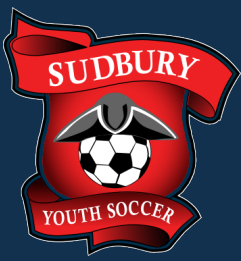




Communication

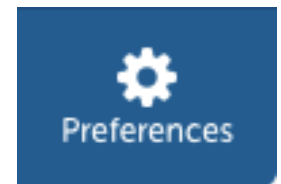
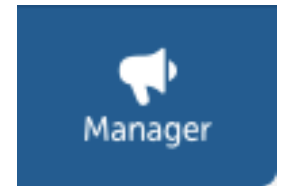
- emails
 - send emails to entire team (usually family members), managers, individuals
- alerts
 - TeamSnap delivers the message to each enabled user according to these protocols:
 1. If Push Notifications are enabled, user receives a Push Notifications and an Email.
 2. If Push Notifications are disabled but SMS/Text are enabled, user receives SMS/Text only.
 3. If Push Notifications are disabled and SMS/Text are disabled, user receives Email only.
- message board/post

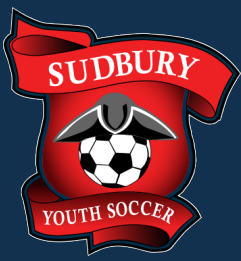




Communication

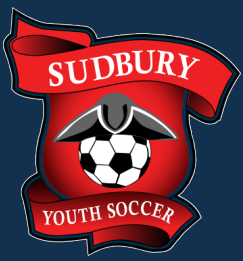
- Site Prefs
 - Automatically send Game and Event notifications by email (on/off)
- Public Access
 - ignore or disable
- My Personal Game and Event notifications
 - Email, Don't email
- My Manager Notifications about Available Players
 - Email, Don't email
- Mobile Notifications
 - Send, Don't send





What you should do next

- accept your invite, log into <https://go.teamsnap.com>
- [download the app](#)
- review and verify your roster
- add/assign non-player manager role(s)
- import/create your training schedule
- determine how you will manage player availability
- add parent [assignments](#)
- email parents about TeamSnap
 - look for invitations
 - set TeamSnap use expectations!
 - send invitations from within the app
- find something else to do with your newfound free time!



Resources

TeamSnap for Clubs and Leagues [Help Center](#)

heathumbach@gmail.com



Questions?